

# ASKHAM BRYAN PARISH COUNCIL

## MINUTES of the meeting of the PARISH COUNCIL

held on Thursday 19<sup>th</sup> January 2023 starting at 7:30pm in the Village Hall

**PRESENT:**

Councillor	Simon Peers (Chair)		
Councillors	Julie Barber	Helen Dawson	Mark Walker
	Jason Boakes	Kathryn Smith	David Wiseman

**In attendance:** Ward Cllr. Hook, two members of the public and the Clerk.

**1 APOLOGIES.** None.

**2. VACANCY.** It was **resolved** that David Wiseman be co-opted to fill the vacancy on the Parish Council (PC), all in favour. He duly signed his declaration of acceptance of office. Cllr. Wiseman was welcomed onto the PC.

**3 DECLARATIONS OF PECUNIARY INTEREST:** None.

### **4 PUBLIC PARTICIPATION**

Two residents were in attendance and both had concerns about recent government relaxations to planning legislation regarding schools and colleges which allowed the parts of the college land to come out of greenbelt. They brought to the meeting a Statement of Common Ground between City of York Council (CYC) and Askham Bryan College of Agriculture dated 22<sup>nd</sup> September 2022 which included a map of the proposed greenbelt boundary and referred to the college development plan. The eastern boundary consisted of Askham Fields Lane. One of the residents stated that this stopped at the rear of her property and that the college orchard would remain in greenbelt. The land was not within the conservation area of the village.

A communication from one of the residents present regarding the proposed speed restrictions along Askham Fields Lane had been circulated.

### **5. MINUTES OF THE MEETING OF THE PC HELD ON 17<sup>th</sup> NOVEMBER 2022.**

It was **resolved** that the minutes of the meeting of the PC held on 17<sup>th</sup> November 2022 having been circulated, be approved and that the Chair be authorised to sign, all in favour.

## **6. PLANNING**

### **a. Planning Applications Received**

- i. 22/02387/FUL - Tuevais, 101 Main Street - Erection of two storey 4no. bedroom dwelling following demolition of existing dwelling.

It was noted that this was the third application by this applicant for this address. The latest proposals addressed the issues which the PC had raised regarding the previous application. The original fence was being retained and a low hedge would be planted. The frontal section was in keeping with other properties and it was felt that what was proposed would be better than what was already there and it was agreed that the PC raise **no objection** to this proposal.

- ii. 22/02471/FUL - Askham View, 19 Main Street - Single storey side, rear and front extensions following demolition of existing conservatory, and loft conversion with 2no. dormers and 1no. to front, and 4no. rooflights to rear.

This proposal would turn a bungalow into a two-story building. There was a strict building line at the front of these properties and the proposed front extension would be forward of this. None of the other properties had been extended in this way and therefore construction of the proposed front extension would have an adverse effect on the street scene and set precedent for other properties to be extended in this way and it was felt that it would create a poor visual approach to the village. It was noted that the proposed extension went right up to the boundary which would

prevent access to the rear garden and have an adverse effect on the maintenance of the neighbouring property and would cause overshadowing (the next door neighbour had objected and felt that this would result in loss of light to them). An extension stepped back from the boundary was considered more acceptable. It was also noted that no design statement had been published, if this document existed but was unpublished, then the PC would ask CYC Planning to supply a copy. The proposed use of render was noted and though the PC had no objections to this, it was noted but that the colour of the render was not specified in the plans. A neighbour had commented on the building materials being used. Under the proposals, parking would be tidied up. The bungalow would look taller but in fact, the ridge height was staying the same. It was noted that the drainage board had commented on this application. It was felt that this was overdevelopment of the site and for the reasons given above, it was decided to **object** to this application.

- iii. 22/02595/TCNOT - Water Tower, Askham Bryan College, Mill Lane - Upgrade of telecommunications equipment under Reg 5 The Electronic Communications Code (Conditions and Restrictions) Regulations 2003.

It was noted that this was a notification only and there was no opportunity to comment.

- iv. 22/02446/FUL - Unused Land Adjacent To Hazelwood House, Askham Bryan Lane - Creation of vehicular access to site – resubmission.

There was discussion about the history of this plot. There was a new house in there and the front parcel of land had been given to a builder. The trees in the orchard had been cut down, the land was within the greenbelt but not in the conservation area. The boundary was not fenced and there had been objections from neighbours. A neighbourhood had tried to buy the land, both the previous set and the current set. There was a drainage ditch running down the side, the purpose of this had not been clear in the original submission. Other than a smaller entrance, there was very little change between the original submission and the revised plans. There was concern that the PC had only been given two weeks to comment on this application which included the Christmas period. The purpose of this vehicular access was still not clear and it was agreed to **object** to this proposal on the same grounds as before.

#### **b. Planning Decision Notices Received**

None

### **7 CRIME REPORT**

A copy of the crime report for December 2022 had been circulated showing no reported crimes.

### **8 REPORT FROM WARD COUNCILLOR HOOK**

Ward Cllr. Hook had no matters which needed to be brought to the attention of the PC.

### **9 OTHER MATTERS.**

#### **9.1 Redevelopment of the Recreational Area**

There had been no progress on this since the last meeting. The names of two people who were willing to help were noted and it was noted that there were others. It was suggested that a working group be created but it was felt that this was not necessary at this stage. Meanwhile, Cllr. Barber had met with representatives of CYC Highways and a quotation for the chicane access to the Recreational Area had been received, this was £6,500. It was **resolved** to instruct the contractor who had previously quoted £700 for this work to proceed up to a maximum of £1,000, all in favour.

#### **9.2 Tree inspection report**

The Clerk had to approach two contractors (both of whom have done tree work in the parish previously) and asked for quotations to carry out the most urgent work and to quote separately for the other tree work which needed doing. One of these had not replied and the other had replied to say that he was busy but would supply a quotation once time constraints allowed. With the restrictions due to the bird nesting season fast approaching, it was **resolved** to instruct this contractor to go ahead with the work up to a maximum of £500, all in favour. The trees especially at risk would be marked with warning signage and

Cllr. Boakes agreed to assist with this. Meanwhile the Natural Environment Committee would be asked to develop a strategy for the maintenance of the other trees.

### 9.3 **Quarterly programme of reviewing Parish Council policies and documents - Social Media Policy.**

Clarity was sought regarding the use of personal accounts, Councillors must not identify themselves as Councillors when posting comments on social media which are not necessarily those of the PC. Councillors need to be mindful that they do not blur the lines in this regard. It was **resolved** to adopt the Social Media Policy without further amendment.

## 10 **FINANCE**

### 10.1 **Report of invoices to be paid**

It was **resolved** that the following invoices to be paid, all in favour.

- Clerk's Salary 01/12/2022 to 31/12/2022 plus deductions payable to HMRC
- Village Hall Hire Charges for 2022 - 20th January, 17th March, 18th May, 21st July, 17th November - £24 each, 17th February, 21st April, 16th June, 18th August, 20th October £16 each. Total £200.
- Village Hall Hire Charges - 20th October - Natural Environment Committee 6pm-7pm, total £8.
- Tree works by the pond - £500 (already paid).

### 10.2 **Budget for 2023/24**

A copy of the budget for 2023/24 had been circulated ahead of the meeting taking into account feedback given at the November meeting and it was resolved to accept this budget and to therefore set a precept of £10,506. The Council Tax Support Grant had been confirmed as £299 giving a total of £10,805. There was discussion about plans to celebrate the coronation of His Majesty King Charles III. A WhatsApp poll would be created and this would be considered at the next meeting.

### 10.3 **Website and Social Media report.**

A resident had posted a comment that having contacted the emergency services following an incident, they had been sent to the neighbouring village for a defibrillator. Enquiries had since been carried out and established that the defibrillator at Askham Bryan Village Hall was known to the ambulance service and registered on the website "The Circuit". There was discussion about training and whether to organise a training course, this was not supported and it was pointed out that there were training videos available on the Internet. This information would be shared via the Facebook page.

## 11 **CORRESPONDENCE AND SOCIAL MEDIA**

A list of correspondence received since the last meeting (items 470-495) had been circulated and the contents noted.

- 474 was a survey by Zoë Metcalfe, Police, Fire and Crime Commissioner consulting on a new list of Community Remedy options that will provide victims of low-level crime and anti-social behaviour with a say in how offenders should be held to account – closing date 10<sup>th</sup> January 2023. It was agreed that in future, the website and Facebook pages be used so that residents would be aware of such surveys and have opportunity to respond.

## **12 ACTION TRACKER**

An Action Tracker had been circulated with the agenda papers listing all previously agreed actions and reports on progress.

- Vacancy on the PC. This item would be marked as completed on the Action Tracker.
- Events Committee. This item would be kept on the Action Tracker.
- Tree work. This was ongoing and would be kept on the Action Tracker.
- Recreational area. This was ongoing and would be kept on the Action Tracker.
- Standing Orders. These had been reviewed and this item would be marked as completed on the Action Tracker.

## **13 DATE OF NEXT MEETING**

The next meeting would be 16<sup>th</sup> February 2023.

The calendar of other meetings for 2023 was 16<sup>th</sup> March, 20<sup>th</sup> April, 18<sup>th</sup> May (Annual meeting), 15<sup>th</sup> June, 20<sup>th</sup> July, 17<sup>th</sup> August, 21<sup>st</sup> September, 19<sup>th</sup> October and 16<sup>th</sup> November 2023. All to be held at the Village Hall at 7:30pm.

The meeting closed at 8:55pm.

Signed

Chairman  
16 February 2023